



Wakatipu Riding Club

Club Rules

“The Club” refers to the Wakatipu Riding Club unless otherwise stated. “The grounds” refers to the property leased by the Wakatipu Riding Club - owned by John Nelson.

1. Safety

1.1. It is recommended for all riders to wear approved hard helmets and footwear when mounted at all club events, rallies and treks.

1.2. The Club recommends you wear a back protector when jumping over 90cm.

2. Rallies and Treks

2.1. Members are more than welcome to bring more than one horse to a rally. If ridden over Cross Country there must be a minimum of 3 adults in the group (mounted or unmounted) at all times.

2.2. The Club holds no responsibility to any injury, damage to gear, horse or rider, theft or lost property during the rallies at their club.

2.3. An adult must accompany all junior riders on all rides.

2.4. The Club has no objections if you wish to bring a stallion to any of our meets but you must be over the age of 17 years and have full control. Please advise any members with mares before we ride off so they can keep a safe distance.

2.5. Treks for all members are free of charge unless otherwise stated.

2.6. Members are welcome to invite friends along to treks. If the trek is on public land, i.e. Forest or beach then the friend can ride free of charge. If the trek is on private property a charge may apply.

2.7. Members are welcome to invite friends to attend the rallies. Non-members have a limit of two rallies and then if they wish to continue must join as a member to attend more.

2.8. Expert tuition is subsidized, and members are expected to contribute to the costs. There will be no subsidized instruction for non-active members. Members may be asked to pay towards transport and ground fees.

Active members classified as:

- Attendance at three meetings per year, this may include a working bee;
- Support at two fundraisers per year;
- Attendance at one non-instructed rally per year.

Expert rally tuition attendance is determined in the following order of priority:

- One horse per member
- Children – one horse per member
- 2nd horse per member

3. Meetings

3.1. We have a bi-monthly club meeting on the First Wednesday to which everyone is welcome to attend. This is to organize treks, rallies, special events, and to socialize.

3.2. Our AGM is normally held within a month of the End of Financial Year (April) at which time the committee is elected—you are welcome to attend and have your say.

4. Fundraising

4.1. All members must assist with fundraising functions.

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5. Access to Riding Club grounds

5.1. All Rules and Regulations of Club must be adhered to at all times whilst on the grounds of the Club.

5.2. Members are welcome to use the Club grounds.

6. Membership

6.1. All fees are due after the AGM.

6.2. Members are required to adhere to all rules of Wakatipu Riding Club. Failure to do so will result in loss of ground use, and can result in disqualification of membership due to serious misconduct. Failure to abide by these rules may result in the club losing access to the grounds.

6.3. Unless advised, all members' phone numbers will be listed and distributed amongst other members. If your phone number is confidential please let us know and we will not publish it on our list.

7. The Committee

7.1. All decisions or rule changes made by the selected committee will be final. Any rule changes can only be made once a special meeting has been called.

7.2. At any point the committee's decision is final.

Note: Membership Rules are revised annually at the AGM. If you have any concerns, please contact the Club President.

Safety Plan

Wakatipu Riding Club, Inc. is committed to maintaining a safe environment for the safety and health of our members and our horses when riding on the grounds or in the Coronet Forestry.

Health and safety is everyone's business, and everyone is expected to share in our commitment to avoid all accidents and incidents, which may cause personal injury, property damage or loss of any kind.

We will ensure the safety of our members by:

Providing and maintaining a safe environment to the extent possible.

Ensuring all members are not exposed to unmanaged or uncontrolled hazards.

Developing and implementing emergency and fire safety procedures. To achieve this we will:

1. Identify and control all hazards related to the club's activities in the Coronet Forestry. Where there are significant hazards we will take all practicable steps to eliminate, isolate and or minimize these hazards to prevent any injury or damage.
2. Inform all members of these hazards and the hazard controls.
3. Inform all members of emergency and fire safety procedures.
4. Record all incidents and accidents and take all practicable steps to prevent these events from happening.
5. Ensure all members are given reasonable opportunities to participate effectively in ongoing processes for the improvement of health and safety within the club.

Safety requirements

- All members are to wear safety helmets when riding. These helmets need to be New Zealand Safety Standard coded.

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- Members are to wear suitable clothing and footwear when riding

All members riding in the Coronet Forestry are to carry a working mobile phone.

- New members are to be provided with a copy of this manual and advised of their responsibilities regarding their own health and safety and that of other members involved in club activities.

The following information is intended as a guide only.

Individual situations may require different approaches dependent on unique circumstances. Please try to remain calm in any emergency situation, and choose the best course of action that you can at the time.

General Emergency Procedures

If a club member is seriously injured, please dial 111 from your mobile phone and get emergency services to attend to them.

If a member is not seriously injured (walking, fully conscious, no serious bleeding and able to move all joints) keep an eye on them and send or take them home if necessary. If you don't think they are safe to be left alone, you should ring 111

If anybody is injured and needs medical attention you must ring 111 and ask for the ambulance service. This is the correct way to call out the local First Response team. Please don't be afraid to call 111 if you are in any doubt about the seriousness of the injury(ies), it is definitely better to be safe than sorry.

If a horse is seriously injured, ring Remarkables Vets Arrowtown on

03 442 1411

ALWAYS DOCUMENT THE EVENT IN THE ACCIDENT / INCIDENT REGISTER

Email to the club or fill in a form at the grounds in the shed.

Please read below for more information on how to proceed in particular circumstances, e.g. if loose horses are involved. !

There are an endless number of things that can result in safety concerns out on a ride. It is impossible to anticipate everything that could go wrong but we have tried to identify some of the most common problems and suggest ways to deal with them or reduce risks. Horse – and human – behavior and reactions can be unpredictable, and you will need to be flexible in your response and try to make the best decisions you can at the time.

Fire Safety

Absolutely no smoking in or near the forestry or on the club grounds!

In the event of a forest fire, or if you smell smoke, dismount immediately and lead your horse quickly down the trail to the exit at the bottom, or away from the fire if the fire is below you. If you can't do that quickly and safely enough, then let your horse loose and seek a safe location !

Call 111 as soon as you are clear from danger, request the Fire Department and advise them of your location and the location of the fire.

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Incident Reporting

Any accident or injury should be recorded by the club member involved using one of the forms provided below.

The form should be sent or emailed to the WRC Secretary

[\[wakatipuridingclub@gmail.com\]](mailto:wakatipuridingclub@gmail.com)

Filling in these forms is a good way to keep a record of what hazards there are and what can happen and it will be really useful for us to have when we come to update the Safety Plan.

SAFETY CONCERNS: Always err on the side of caution – your safety and that of other members is your primary concern. When in doubt, call for help.

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Accident / Incident Register Form

Your Name:

Date of Birth:

Phone no:

Address:

I am reporting an incident:

- Injury
- Illness
- Near miss

Date of injury/near miss:

Time of injury/near miss:

Names of witnesses (if any):

Where, exactly, did it happen?

Describe step by step what led up to the injury/near miss. (continue on the back if necessary):

What could have been done to prevent this injury/near miss?

What parts of your body were injured? If a near miss, how could you have been hurt?

Did you see a doctor about this injury/illness?

Yes No

If yes, whom did you see?

Doctor's phone number:

Signature:

Date:

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Safety while out riding

Tree Branches

If you are riding under trees, lean forward over the horse's neck. No-one should lean back over the horse's rump – people are far more vulnerable to injury in this position and may cause the horse to spook or pig jump.

Accidents

In an accident with one or more people falling from their horse, you must first ensure that any other riders present are OK. Then tend to the rider(s) who fell off.

If there is an injury to someone, halt the trek and get everyone off and all horses secured, so you can focus on the injured person.

It is very important that you can describe the location of the injured person to the emergency services.

Runaway horses

Bolting horses, with riders or rider less, should NEVER be chased, this will only encourage them to run faster. Your primary concern must be with any other riders – secure their safety first. Every effort should be made to prevent bolting.

Hill trails

Generally safe in summer months, but if there has been excessively wet weather, they may become slippery and dangerous. Trotting or cantering uphill is generally pretty safe as the slope prevents excessive speed, but downhill sections of trail should always be conducted at a walk.

Broken gear

Gear breakages can happen without warning. The best way to avoid this is clearly to keep all tack in good repair and check vital points like girth straps and buckles when you are getting the horses ready for the trek. Sudden stress, like shying or bucking, can cause unexpected failure though.

Meeting stock

If you are passing through paddocks with stock in them, or encounter wild goats on the trail, in most instances they will avoid you, moving away as you approach. Try to keep to a walk if there is stock in the vicinity, don't chase them or yell at them, and avoid driving them ahead of you toward a fence or gate, even if you have - halt the trek to allow them to disperse.

Meeting dogs on a trek

The main danger with dogs is that they may spook the horses and / or run the risk of being kicked.

Out on a trek; tell any dog to "Go Home" if it approaches the horses. It is unusual for a dog that doesn't know you to follow for any distance. If it persists in following creating a problem with the horses, get off to chase it away.

Paintball

The paintball guns are loud and may frighten some horses. There is a paintball area up above the riding grounds.

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Useful Contacts

Central lakes Equine (Becci Ireland):

Reception - 0272094970

Emergencies - 0272405789

Remarkable Vets (Arrowtown/Queenstown):

03 4421411

Listen to answer phone for after hours
emergencies

Farriers:

Bruce Barton Blacksmithing

Contact Karley: 021 163 6596

Seb Handley 027 302 6690

Equine Massage:

JK Equine Massage:

Jana 027 408 1380